



## Client Information sheet for assessments during the Covid-19 pandemic

As expected, in order to keep everyone safe during the pandemic we have needed to make some changes to our usual assessment process and procedures. Therefore, the following will help you plan for your assessment, **please can we ask that you read the following points below and on the back of this form carefully:**

- To limit the number of people in our reception, you will be escorted straight to your assessment room on arrival (via the toilet if necessary).
- We advise that you ask someone else to drive you to your assessment, however, they will not be able to accompany you on any part of your assessment except in exceptional circumstances. They will be permitted to wait in reception and use the toilet if necessary, they will not be allowed to remain in any other part of the building. Please can we ask that you bring only **one** other person with you for your assessment.
- If you are likely to need someone to accompany you in your assessment room, please let us know. We may have to delay your appointment until the threat of Covid-19 is less severe.
- We will try to keep the assessment as short as possible and anticipate that it should last approximately 2 – 2.5 hours for fitness to drive assessments and 1.5 hours for adaptations assessments.

PLEASE ALSO READ THE BACK OF THIS INFORMATION SHEET

## Keeping you safe

- On arrival into the building, you will be asked to apply hand sanitiser gel and your temperature will be checked with a non-contact thermometer.
- Please wash your hands thoroughly with soap and hot water if you visit the toilets.
- Our assessment team will be wearing PPE during the assessment and you will also be required to wear a mask. We will provide disposable surgical masks. There is no need to bring your own, although you may do so if you wish. If you arrive wearing your own mask, you will need to change it for one of our disposable masks for the duration of the driving part of the assessment.
- If you need to wear spectacles for reading and/or driving, our Centre will provide you with anti-fog spray to use on your spectacles, this will help avoid them becoming foggy from wearing your face mask
- If you have concerns regarding driving whilst wearing a mask, if you are currently driving, we suggest that you practice driving short distances wearing a mask in order to familiarise yourself.
- As we are required to ensure good ventilation within our Centre, the windows in your assessment room and your assessment vehicle will remain slightly open, therefore we recommend that you consider this with your attire, especially in cold weather conditions.
- We will be cleaning the assessment room and car thoroughly between each assessment, along with all frequently touched surfaces. Disposable car seat covers will be used in the assessment vehicle.
- If we have any concerns regarding your health on the day of the assessment, we will end the assessment early and you may be given an opportunity to return to the centre when you feel better.
- The health of our staff is being monitored closely for symptoms of Covid-19.
- If you show any symptoms of Covid-19 in the 7 days following your assessment, please let us know.